

**RECRUITMENT OF HUMAN RESOURCE ON REGULAR BASIS FOR VARIOUS DEPARTMENTS
IN BANK OF BARODA**

Join one of India's Largest Bank for a Challenging Assignment
BGR/HRM/REC/ADVT/2023/01

Online Registration of Application starts from : 23.07.2023		Last date for Submission of Application & Payment of fees: 12.08.2023	
IMPORTANT TO NOTE			
a)	The process of Registration of application is complete only when fee is deposited with the Bank through On-line mode on or before the last date for fee payment. Candidates are requested to note down the acknowledgement number and a copy of application form for their future reference.		
b)	Before applying, candidates should ensure that they fulfill all the eligibility criteria for the post as on the date of eligibility.		
c)	Short-listing and interview / selection method will be purely promotional without verification of documents. Candidates will be subject to verification of all details/ documents with the original as and when called by the Bank.		
d)	Candidates are advised to check Bank's website (Current Opportunities) regularly for details and updates. All notices/corrigendum/modifications (if any) will be posted on the Bank's website only.		
e)	All correspondence, including Call letters / Interview Dates/advice, whenever required, will be made only on the email ID mentioned by the candidate in their online application form and the same has to be kept active till completion of this recruitment process.		
f)	Post qualification experience below 3 months in any organization & Experience in Clerical cadre would not be considered.		
g)	Only Candidates willing to serve anywhere in India, should apply.		

1. Details of Positions & Eligibility Criteria (As on 01.07.2023):

Sr. No.	Position	Grade / Scale	Vacancies	Age (in years)	Educational Qualification ^a	Post Qualification Experience
Department - Digital Banking (13 Vacancies)						
1	Manager - Digital Product	Scale II	7	Min: 24 Max: 34	Full Time B.E. / B. Tech in Computer Science/ Computer Applications/ Information Technology/ Electronics/ Electronics & Telecommunications/ Electronics & Communication/ Electronics & Instrumentation OR Full Time MCA from a University / Institution recognized by the Govt. of India/ Govt bodies/ AICTE	Minimum -03- years experience in Technology Domain Knowledge related to Digital Channels in Scheduled Commercial Bank OR Technological / Product Companies with Banking Domain Knowledge related to Digital Channels OR Experience in working on projects for a Software development firm/ company preferably dealing with Banking applications/ BFSI.
2	Senior Manager - Digital Product	Scale III	6	Min: 27 Max: 37	Full Time B.E. / B. Tech in Computer Science/ Computer Applications/ Information Technology/ Electronics/ Electronics & Telecommunications/ Electronics & Communication/ Electronics & Instrumentation OR Full Time MCA from a University / Institution recognized by the Govt. of India/ Govt bodies/ AICTE	Minimum -04- years experience in Technology Domain Knowledge related to Digital Channels in Scheduled Commercial Bank OR Technological / Product Companies with Banking Domain Knowledge related to Digital Channels OR Experience in working on projects for a Software development firm/ company preferably dealing with Banking applications/ BFSI.
Department - Security (14 Vacancies)						
3	Fire Safety Officer	Scale I	14	Min: 22 Max: 35	Full Time B.E. (Fire) from National Fire Services College (NFSC) Nagpur OR Full Time Four year Graduation Degree (B Tech / BE or equivalent) in Fire Technology / Fire Engineering/ Safety and Fire Engineering from college/ University approved by AICTE/UGC Full Time Bachelor's degree from any University recognized by AICTE/UGC AND Graduate from Institute of Fire Engineers India / Institute of Fire Engineering - UK Full Time Bachelor's degree from any University recognized by AICTE / UGC AND Station officer course from National Fire Service College, Nagpur	Composite experience of minimum 01 year as Fire Officer or equivalent post in PSUs / PSBs / Central Govt./ State Govt / City Fire Brigade / State Fire Services / Fire safety in-charge in Corporate / Big Industrial Complex. Composite experience of minimum 03 years as Fire Officer or equivalent post in PSUs / PSBs / Central Govt / State Govt / City Fire Brigade / State Fire Services / Fire safety in-charge in Corporate / Big Industrial Complex.

Department - Information Security (10 Vacancies)

4	Manager - Information Security	Scale II	6	Min: 24 Max: 34	Mandatory: Full Time BE / B.Tech in Computer Science / Information Technology/ Electronics & Communications OR Full Time MCA/ M.Sc (Computer Science)/ MSc (IT) / MSc in Cyber Security AND Mandatory Certification: CEH / CompTIA Security+ / CCNA Preferred: 1.CEH/CISA/CISM/CRISC/CISSP 2.SOC security technology certifications from OSM/ISA SIEM/UEBA/SOAR/ VM/DAM/PCAF/NSA/ODR/WAF	The candidate must have a minimum of 3 years of overall experience in the field of IT and/or Information Security, out of which at least 1 year must be in Information Security roles. The Information Security experience must have been gained in one or more of the following sectors: Banking, Financial Services and Insurance (BFSI) Non-Banking Financial Companies (NBFCs) Financial Technology (FinTech) firms IT Multinational Corporations (MNCs)
5	Senior Manager - Information Security	Scale III	4	Min: 27 Max: 37	Mandatory: Full Time BE / B.Tech in Computer Science / Information Technology/ Electronics & Communications OR Full Time MCA/ MSc (Computer Science)/ MSc (IT) / MSc in Cyber Security AND Mandatory Certification: CISSP/CISM/CISA Preferred: 1.CEH/CISA/CISM/CRISC/CISSP 2.SOC security technology certifications from OSM/ISA SIEM/UEBA/SOAR/ VM/DAM/PCAF/NSA/ODR/WAF	The candidate must have a minimum of 5 years of overall experience in the field of IT and/or Information Security, out of which at least 3 years must be in Information Security roles. The Information Security experience must have been gained in one or more of the following sectors: Banking, Financial Services and Insurance (BFSI) Non-Banking Financial Companies (NBFCs) Financial Technology (FinTech) firms IT Multinational Corporations (MNCs)
6	Chief Manager - Information Security	Scale IV	2	Min: 30 Max: 40	Mandatory: Full Time BE / B.Tech in Computer Science / Information Technology/ Electronics & Communications OR Full Time MCA/ MSc (Computer Science)/ MSc (IT) / MSc in Cyber Security AND Mandatory Certification: CISSP/CISM/CISA Preferred: 1.CEH/CISA/CISM/CRISC/CISSP 2.SOC security technology certifications from OSM/ISA SIEM/UEBA/SOAR/ VM/DAM/PCAF/NSA/ODR/WAF	The candidate must have a minimum of 8 years of overall experience in the field of IT and/or Information Security, out of which at least 5 years must be in Information Security roles. The Information Security experience must have been gained in one or more of the following sectors: Banking, Financial Services and Insurance (BFSI) Non-Banking Financial Companies (NBFCs) Financial Technology (FinTech) firms IT Multinational Corporations (MNCs)

Department - Information Technology (04 Vacancies)

7	Manager - Storage Administration and Backup	Scale II	2	Min: 24 Max: 34	Full Time BE / B.Tech in Computer Science/ Information Technology/ Electronics & Communication	Minimum 03 years of Technical and IT experience out of which at least 01 year experience in the field of Storage and Backup
8	Senior Manager - Storage Administration and Backup	Scale III	2	Min: 27 Max: 37	Mandatory: Full Time BE / B.Tech in Computer Science/ Information Technology/ Electronics & Communications Preferred: Certification in Certified Storage Networking Expert (CSNE) NetApp Certified storage Administrator	Minimum 06 years of Technical and IT experience out of which at least 03 years' experience in the field of storage and Backup

* Please note that the Bank may modify the number of vacancies depending on its requirement.

The educational qualifications must be from the college/university recognized by the Government of India/AICTE.

2. Roles & Responsibilities

The detailed roles and responsibilities are appended herewith as Annexure-I. However, Bank reserves the right to modify and/or include any of the KRA(s) for any of the positions from time to time.

3. Reservation in Posts (Wherever applicable):

Sl No	Department	Position	Grade / Scale	Vacancies	RESERVED POINTS				
					SC	ST	OBC	EWS	UR
1	Digital Banking	Manager - Digital Product	MMG/S-II	1	1	0	1	0	8
2		Senior Manager - Digital Product	MMG/S-III	4	0	0	1	0	9
3	Security	Fire Safety Officer	PMC/S-I	14	2	1	3	1	7
4	Information Security	Manager - Information Security	MMG/S-II	4	0	0	1	0	9
5		Senior Manager - Information Security	MMG/S-III	4	0	0	1	0	9
6		Chief Manager - Information Security	SMG/S-IV	2	0	0	0	0	2
7	Information Technology	Manager - Storage Administrator and Backup	MMG/S-II	1	0	0	0	0	1
8		Senior Manager - Storage Administrator and Backup	MMG/S-III	1	0	0	0	0	1

A candidate can apply for only one post and not more than one application should be submitted by any candidate. In case of multiple Applications only the latest valid (completed) application will be retained and the application fee/intimation charges paid for the other multiple registration (s) will stand forfeited.

Abbreviations stand for: SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Classes, EWS - Economically Weaker Sections, UR - Unreserved, PWD - Persons with Disability, OC-Orthopedically Challenged, HI - Hearing Impaired, VI - Visually Impaired, ID - Intellectually Disabled.

NOTE

1. Please note that change of category submitted by the applicant will not be permitted at any stage after registration of online application.
2. Candidates belonging to OBC category but coming in the 'creamy layer' and/ or if their name does not find place in the Central List are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GENERAL' or 'GENERAL (OC/VI/VI/ID)' as applicable.
3. Benefit of reservation under EWS category is permissible only upon production of an 'Income and Asset Certificate' issued by a Competent Authority in the format prescribed.
4. Caste/EWS/PWD certificate issued by Competent Authority in format prescribed by the Government of India will have to be submitted by the candidates applying under SC/ST/OBC, EWS/PWD category, while submitting their application/s.
5. The number of vacancies including reserved vacancies mentioned above are provisional and may vary according to the actual requirement of the Bank.
6. Candidates seeking age relaxation will be required to submit copies of necessary certificate(s) at the time of interview and at any subsequent stage of the recruitment process as required by Bank.
7. There is no reservation for Ex-Servicemen in Officers' Cadre.
8. Maximum age indicated is for General category candidates as on 01.07.2025. Relaxation in upper age limit will be available as detailed below.

3.1 Relaxation in Upper Age Limit:

S.N	Category	Age Relaxation (years)
1.	Scheduled Caste / Scheduled Tribe	5
2.	Other Backward Classes (Non-Creamy Layer)	3
3.	Persons with Disability	Gen/EWS - 10, OBC - 13, SC/ST - 15
4.	Ex-servicemen, Commissioned Officers including Emergency-Commissioned Officers (ECOs) / Short Service Commissioned Officers (SSCOs) who have rendered at least 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within one year from the last date of receipt of application) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or physical disability attributable to military service or invalidity.	Gen/EWS - 5, OBC - 8, SC/ST - 10
5.	Persons affected by 1984 riots	5

The aforesaid Relaxation of Upper Age is applicable as per the Reservation Points available for different positions as mentioned above.

4. Application fees:

- Rs.85/- :- Applicable Taxes + Payment Gateway Charges for General, EWS & OBC candidates
- Rs.175/- :- Applicable Taxes + Payment Gateway Charges for SC, ST, PWD, ESM/DESM & Women

The candidate is required to pay the non-refundable application fee/intimation charges irrespective of whether online test is conducted or not and even if the candidate is shortlisted or not for the interview.

5. Location of Posting:

The selected candidates are liable to be posted by the Bank at its absolute discretion to any of the Branches/ Offices of the Bank or to any place in India.

6. Scale of Pay (as amended from time to time)

JMC/S-I	42480	2000 7	62480	2340 I	67140	2480 7	85910
MNC/S-II	44820	2340 1	57190	2680 10	93960		
MNC/S-III	55920	2680 5	99810	2980 I	125280		
SMC/S-IV	102300	2980 4	114220	3340 I	110940		

7. Credit History:

The candidate applying for the above positions shall ensure that they maintain a healthy Credit history and shall have a minimum CIBIL score of 680 or above at the time of joining. The minimum credit score will be as per the Banks policy, amended from time to time. Candidates with record of default in repayment of loans/credit card dues and/or against whose name adverse report of CIBIL or other external agencies are available are not eligible for appointment. The Bank reserves the right to disqualify candidates with an unsatisfactory credit profile.

8. Probation Period:

The selected candidate will be on probation for a period of 12 months (1-year) of active service from the date of his/her joining the Bank.

9. Service Bond

The candidates selected for the above positions will be required to mandatorily execute a Service Bond as under:

"Serve for a minimum period of 3 years in the Bank after joining the service or as less thereof in amount of Rs. 5.00 (Five) Lakhs."

10. Eligibility Criteria

Candidates intending to apply for the above mentioned positions should ensure that they fulfil the minimum eligibility criteria specified:

Please note that the eligibility criteria specified herein are the basic criteria for applying for the post. Candidates must necessarily produce the relevant documents pertaining to category, nationality, age, educational qualifications, work experience etc. in original along with a photocopy thereof in support of their identity and eligibility as indicated in the online application form at the time of interview and/or any subsequent stage of the recruitment process as required by the Bank. Please note that no change of category will be permitted at any stage after registration of the online application and the result will be processed considering the category which has been indicated in the online application, subject to guidelines of the Government of India in this regard. Merely applying for the said post, appearing for and being shortlisted in the Online examination and/or in the subsequent (O) interview and/or subsequent processes does not imply that a candidate will necessarily be offered employment in the Bank. No request for considering the candidates under any category other than in which applied will be entertained.

Note:

- All the educational qualifications mentioned should be from a recognized University/ Institute/ Board recognized by Govt. of India, approved by Govt. Regulatory Bodies. Proper document from Board/ University/ Regulatory Body has to be submitted at the time of application/ interview/ as and when called for by the Bank. The date of passing the examination which is reckoned for eligibility will be the date of passing appearing on the mark-sheet/ provisional certificate issued by the University/Institute.
In case the result of a particular examination is posted on the website of the University/ Institute and web based certificate is issued then a certificate (in original) issued by the appropriate authority of the University/ Institute indicating the date of passing properly mentioned thereon will be reckoned for verification and for further process.
- Candidates should indicate the percentage obtained in Graduation/ Post Graduation calculated to the nearest two decimals in the online application. Where CGPA/ OGPA is awarded, the same should be converted into percentage and indicate the same in online application. If called for interview, the candidate will have to produce a certificate issued by the appropriate authority inter alia stating the norms of the University regarding conversion of grade into percentage and the percentage of marks scored by the candidate in terms of norms.
- Calculation of Percentage:** The percentage of marks, unless mentioned by the University/ Board, shall be arrived at by finding the total marks obtained by the candidate in all the subjects in all semester(s)/ year(s) by aggregate maximum marks in all the subjects (irrespective of honours/ optional/ additional optional subject, if any, multiplied by 100. This will be applicable for those Universities also where class/ grade is decided on the basis of Honours marks only.

The fraction of percentage as arrived will be ignored i.e. 59.99% will be treated as less than 60% and 54.99% will be treated as less than 55%.

11. Nationality / Citizenship: (as on 01.07.2023)

A candidate must be either (i) a Citizen of India or (ii) a subject of Nepal or (iii) subject of Bhutan or (iv) a Tibetan refugee who came over to India before 1st January 1962 with the intention of permanently settling in India or (v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African Countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the examination/ interview conducted by the Bank but on final selection, the offer of appointment may be given only after the Government of India has issued the necessary eligibility certificate to him.

1.2. Selection Procedure

- The selection process may comprise online test, psychometric test or any other test deemed suitable for further selection process followed by Group Discussion and/or Interview of candidates, qualifying in the online test.
- However, if the number of eligible applications received is large/less than Bank reserves the right to change the shortlisting criteria/interview process. Bank may, at its discretion, consider conducting of Multiple Choice/ Descriptive/ Psychometric Test / Group Discussion/Interviews or any other selection/shortlisting methodologies for the above position.
- Merely satisfying the eligibility norms does not entitle a candidate to be called for interview. Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/short-listing with reference to the candidate's qualification, suitability, experience etc.
- Bank reserves the right to consider the candidature of the candidate to any other position other than for which he/she has applied for, subject to the condition that the candidate fulfil the eligibility criteria prescribed for the position for which the candidate is considered for.
- Bank reserves the right to combine two or more similar position/s as one position, if necessitated.

1.2.1 Online Test

In case it is decided to conduct the written test for any/ all of the positions, the tentative structure of the online examination will be as follows:

Section	Name of the Tests	No. of Questions	Maximum Marks	Duration	Version
1	Reasoning	25	25	75 Minutes	Bilingual
2	English Language	25	25		English
3	Quantitative Aptitude	25	25		Bilingual
4	Professional Knowledge	75	150	75 Minutes	Bilingual
	Total	150	225	150 Minutes	

- The above Sections / Tests except the Test of English Language will be available bilingually, i.e. English and Hindi.
- Section/Tests 1, 2 & 3 are qualifying in nature and marks secured in those sections will not be reckoned for final result. The minimum qualifying marks/percentage of marks in each of the section would be 40% for General & EWS Category and 35% for Reserved Categories. However, the Bank reserves the right to change the minimum/ write off qualifying criteria at its sole discretion.
- There will be no negative marking for any of the section of the Online Test for wrong answers. If a question is left blank, i.e. no answer is given by the candidate, there will be no penalty for that question.

Bank reserves the right to modify the structure of the examination including addition / subtraction by the way of descriptive test/case study which will be intimated through its website.

The date of online test shall be advised shortly. Other detailed information, if any, regarding the examination will be given in an information hand out, which will be made available for the candidates to download along with the call letters from the Bank's official website.

1.2.2 Guidelines for Persons With Benchmark Disabilities/Specific Disability using the services of a Scribe

The scribe will be allowed to be used as per the guidelines issued vide Office Memorandum P.No. 16-110/2009-DHR dated February 26, 2013 of Government of India, Ministry of Social Justice and Empowerment, Department of Disability Affairs, New Delhi and Clarification issued by Government of India, Ministry of Finance, Department of Financial Services vide letter P. No. 3/2/2013-Welfare dated 26.04.2013, Office Memorandum P.No. 56-02/2013-DG-II dated 29.08.2018 of Government of India, Ministry of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities (Dnyangyan) and P. No. 29-6/2019-DG-II dated 10.08.2022. In all such cases where a scribe is used, the following rules will apply:

- For candidates availing scribe in accordance with OMS - P. No. 29-6/2019-DG-II dated 10.08.2022 shall be allowed scribe facility subject to production of a certificate at the time of online examination to the effect that person concerned has limitation to write and that scribe is essential to write examinations on his/her behalf from competent medical authority of a Government healthcare institution as per proforma attached as Appendix I. Such candidates shall also upload their certificate while filling the application form.
- The visually impaired candidates and candidates whose writing speed is adversely affected permanently for any reason can use their own scribe at their cost during the online examination.
- The candidate will have to arrange his / her own scribe at his / her own cost.
- The scribe should be from an academic stream different from that stipulated for the post.
- Both the candidate as well as scribe will have to give a suitable undertaking confirming that the scribe fulfils all the stipulated eligibility criteria for a scribe mentioned above. Further in case it later transpires that he/she did not fulfil any laid down eligibility criteria or suppressed material facts the candidature of the applicant will stand cancelled, irrespective of the result.
- Those candidates who use a scribe shall be eligible for compensatory time of 20 minutes or 30 minutes advised for every hour of the examination.
- The scribe arranged by the candidate should not be a candidate for the online examination. If violation of the above is detected at any stage of the process, candidature of both the candidate and the scribe will be cancelled. Candidates eligible for and who wish to use the services of a scribe in the examination should invariably carefully indicate the same in the online application form. Any subsequent request may not be favourably entertained.

- Only candidates registered for compensatory time will be allowed such concessions since compensatory time given to candidates shall be system based, it shall not be possible to allow such time if he / she is not registered for the same. Candidates not registered for compensatory time shall not be allowed such concessions.

12.3 Guidelines for candidates with loco motor disability and cerebral palsy:

- Compensatory time of 10 minutes per hour or otherwise advised shall be permitted for the candidates with locomotor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment).

12.4 Guidelines for Visually Impaired candidates

- Visually impaired candidates (who suffer from not less than 40% of Blindness) may opt to view the contents of the test in magnified font and all such candidates will be eligible for compensatory time of 10 minutes for every hour or otherwise advised of examination.
 - The facility of viewing the contents of the test in magnifying font will not be available to visually impaired candidates who use the services of a Scribe for the examination.
- These guidelines are subject to change in terms of SOT guidelines/ Conditions, if any, from time to time.

12.5 Examination Centres for Online Test/ CD/ Interview or any other method of selection

- i. On-line test will be held at the following centres, which shall depend on the number of applications received, administrative feasibility or specific requirements of the Bank:

Center of Online Examination				
Ahmedabad - Gandhinagar	Chandigarh - Mohali	Ramipur	Lucknow	Rajpur
Bangalore	Chennai	Hyderabad	Mumbai (from Mumbai, Thane, NMR)	Vishakhapatnam
Bareilly	Delhi - Okhla	Jagpur	Jagpur	
Baroda	Delhi / NCR	Jalandhar	Patna, COE	
Bhopal	Ernakulam	Jammu	Patna	
Bhubaneswar	Gwalhati	Kolkata	Pune	

- ii. Centres for CD/ Interviews will be decided at a later date keeping in view the administrative feasibility.
- iii. No request for change of Centre for Examination will be entertained.
- iv. Candidates will appear for the examination/interview at the respective centres at his/her own risk and expenses and Bank will not be responsible for any injury or losses etc. of any nature.
- v. Any untimely behaviour/misconduct in the examination hall may result in cancellation of candidature/ disqualification from this exam and also from future exams conducted by the Bank.

12.6 Biometric Data - Capturing and Verification:

It has been decided to capture and verify the biometric data (right thumb impression or otherwise) and /or IRIS Scan and the photograph of the candidates on the day of the Online Examination.

Please note: The biometric data and/ or IRIS scan and photograph shall be captured / verified on the following occasions:-

- Before the start of the online examination it will be captured
- At the end of online examination before leaving the exam hall / lab
- At the time selection process viz. Group Discussion/ Interview etc.
- At the time of joining the Bank for selected candidates

Decision of the Biometric data and/ or IRIS scan data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates.

Refusal to participate in the process of biometric and/ or IRIS Scan data capturing / verification on any of the above mentioned occasions may lead to cancellation of candidature.

Candidates are requested to take care of the following points in order to ensure a smooth process:

- If fingers are coated (stamped ink, makeup, coloured etc), ensure to thoroughly wash them so that coating is completely removed before the exam / interview / joining day.
- If fingers are dirty or dusty, ensure to wash them and dry them before the finger print (biometric) is captured.
- Ensure fingers of both hands are dry. If fingers are moist, wipe each finger to dry them.
- If the primary finger (right thumb) to be captured is injured/ damaged, immediately notify the concerned authority in the test centre. In such cases impression of other fingers, toes etc. may be captured.

12.7 Action Against Candidates Found Guilty of Misconduct/ Use Of Unfair Means

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting online application.

At the time of examination, GD, interview or in a subsequent selection procedure, if a candidate is (or has been) found guilty of –

- i. using unfair means or
- ii. impersonating or procuring impersonation by any person or
- iii. misbehaving in the examination/ interview hall or disclosing, publishing, reproducing, transmitting, scoring or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or
- iv. resorting to any irregular or improper means in connection with his/ her candidature or
- v. obtaining support for his/ her candidature by unfair means, or
- vi. carrying mobile phones or similar electronic devices of communication in the examination/ interview hall, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, be liable:
 - a. to be disqualified from the examination for which he/ she is a candidate
 - b. to be debarred either permanently or for a specified period from any examination conducted by Bank
 - c. for termination of service, if he/ she has already joined the Bank.

Important: The test conducting agency, would be analyzing the responses (answers) of individual candidates with other candidates to detect patterns of similarity of right and wrong answers. If in the analytical procedure adopted by test conducting agency in this regard, it is inferred/ concluded that the responses have been shared and scores obtained are not genuine/ valid, in such cases Bank reserves the right to cancel the candidature of the concerned candidates and the result of such candidates (disqualified) will be withheld.

12.8 Use of Mobile Phones, Pagers, Calculator or Any Such Devices

- i. Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations.
- ii. Candidates are advised in their own interest not to bring any of the banned items including mobile phones/ pagers to the venue of the examination, as arrangement for safekeeping cannot be assured.
- iii. Candidates are not permitted to use or have in possession calculators in examination premises.

12.9 Group Discussion (GD)/Personal Interview (PI)/Psychometric Test or any other test/assessment as part of selection process

- i. The Bank reserves its right to call for the GD/ PI candidates in a ratio, at its sole discretion. Whenever online test is conducted, candidates shall be called for GD and/or PI on the basis of their performance in the online test.
- ii. Candidates are required to obtain a minimum score in each test /section and also a minimum total score in the online test to be shortlisted for Psychometric Assessment/Group Discussion &/or Interview. Candidates will be shortlisted for psychometric assessment/GD &/or PI depending on the number of vacancies, cut-off in each test and total marks secured in the online test as decided by the Bank. Prior to the completion of the interview process, scores obtained in the online examination will not be shared with the candidates shortlisted for interview.
- iii. In case more than one candidate scores the cut off marks (common mark at cut off point), such candidates will be ranked according to their age in descending order.
- iv. Psychometric Test/GD/ &/or PI shall be conducted to assess the candidate's personality, level of communication, clarity & problem solving, motivation, level of efficiency, willingness to work in any part of the country, suitability for the post etc.
- v. **The minimum qualifying marks/percentage of marks for GD/PI would be 80% for General Category and 85% for Reserved Category.** However, the Bank reserves the right to change the minimum qualifying criteria at its sole discretion.
- vi. Candidates not clearing the GD/PI will not be considered for final selection. The confirmed final scores of candidates shall be arrived at on the basis of scores obtained by the candidates in Online test and/or PI and/or GD (as the case may be) and for any other method of selection adopted in the said selection process.
- vii. GD &/or PI scores of the candidates failing to secure minimum qualifying marks or otherwise barred from the Interview or further process shall not be disclosed.
- viii. A candidate should qualify in all the processes of selection, i.e. Online Examination and/or GD and/or PI (as the case may be) and sufficiently high in the merit to be shortlisted for subsequent allotment process.
- ix. Subject to the vacancies available under the respective category, only those candidates who pass the online test/GD/ PI will be shortlisted for further selection.

While appearing for GD/PI, the candidate should produce valid prescribed documents given below; in the absence of documents candidature of the candidates shall be cancelled. Bank takes no responsibility to receive/ connect any certificate/attestance/ document sent separately.

12.10 Call Letters for Online Test/ GD/ Interview/Any Other Selection Process

- i. The Centre, venue address, post applied for, date and time for examination, GD and interview shall be intimated in the respective Call Letter which will be sent on the candidate's registered email address.
- ii. No hard copy of the call letter/ Information Handout etc. will be sent by post/ courier.
- iii. Intimations will be sent through Notification on Bank's website and /or by email to the email ID registered in the online application form for this project. Bank will not take responsibility for late receipt/ non-receipt of any communication e-mailed/ sent via e-mail to the candidate due to change email address, technical fault or otherwise beyond the control of the Bank.
- iv. Candidates are hence advised to regularly keep in touch with the authorized Bank website for details, updates and any information which may be posted for further guidance as well as to check their registered e-mail account from time to time during the recruitment process. Any request for change of centre, venue, date and time for examination, GD and interview shall not be entertained.

12.11 Identity Verification

Documents to be produced:

In the examination hall as well as at the time of interview, the call letter along with a photocopy of the candidate's photo identity (bearing the same name as it appears on the call letter), such as **PAN Card / Passport / Driving License / Voter's Card / Bank Passbook with photograph / Photo identity proof issued by a Gazetted Officer / People's Representative along with a photograph / Identity Card issued by a recognized college / university / Aadhar card with a photograph / Employee ID** should be submitted to the invigilator for verification. The candidate's identity will be verified with respect to his/her details on the call letter, in the Attendance List and requisite documents submitted. If identity of the candidate is in doubt the candidate may not be allowed to appear for the Examination/ Interview. **Ration Card will not be accepted as valid id proof for this project.**

In case of candidates who have changed their name, they will be allowed only if they produce original Gazette notification / their original marriage certificate / affidavit in original, mentioning the changed name.

12.12 List of Documents to be produced at the time of further selection process (as applicable)

The following documents in original together with a self-attested photocopy in support of the candidate's eligibility and identity are to be invariably submitted at the time of interview failing which the candidate may not be permitted to appear for the interview. Non-submission of requisite documents by the candidate at the time of interview will debar his candidature from further participation in the recruitment process.

- i. Printout of the valid COE/ Interview Call Letter
- ii. Valid system generated printout of the online application form.
- iii. Proof of Date of Birth (Birth Certificate issued by the Competent Municipal Authority or SEEC/ Ed X Certificate with DOB)
- iv. Photo Identity Proof as indicated above.
- v. Individual Semester /Year wise Mark sheets & certificates for additional qualifications including the final degree/Diploma certificate. Proper document from Board/ University for having Declared the result has to be submitted.
- vi. Caste Certificate issued by competent authority, strictly in the prescribed format as stipulated by Government of India, in case of SC / ST /OBC /EWS Category candidates. (as enclosed in the Advertisement (II))
- vii. In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. OBC caste certificate containing the Non-creamy layer clause should be valid as on the date of interview if called for (issued within one year as on the date of advertisement). **Caste Name mentioned in certificate should tally letter by letter with Central Government list / notification.**
- viii. Disability certificate in prescribed format issued by the District Medical Board in case of Persons with Benchmark Disability category. If the candidate has used the services of a Scribe at the time of online examination, then the duly filled in details of the scribe in the prescribed format.
- ix. An Ex-serviceman candidate has to produce a copy of the Service or Discharge Book along with pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of interview.
- x. Person eligible for age relaxation under para 3.1 must produce a certificate from the District Magistrate to the effect that they are eligible for relief as terms of the Rehabilitation Package for 1984 Most Affected Persons sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services communication No.F.No.9/TL/2008-15 dated 27.07.2007.
- xi. Candidates serving in Government / quasi Govt offices/ Public Sector Undertakings (including Nationalised Banks and Financial Institutions) are required to produce a "No Objection Certificate" from their employer at the time of interview, in the absence of which their candidature will not be considered and travelling expenses, if any, otherwise admissible, will not be paid.
- xii. Persons falling in categories (i), (ii), (iii), (iv) and (v) of Part II should produce a certificate of eligibility issued by the Govt. of India.
- xiii. Relevant documents in support of the work experience declared, including appointment letter, salary slip, relieving letter (wherever applicable), etc.
- xiv. Any other relevant documents in support of eligibility.

Note: Candidates will not be allowed to appear for the interview if he/ she fails to produce the relevant eligibility documents as mentioned above.

Non production of relevant eligibility documents at the time of interview shall make the candidate ineligible for further process of recruitment.

No documents should be directly sent to the Bank by candidates before or after the interview.

The Competent authority for the issue of the certificate to SC / ST / OBC /EWS/ PERSONS WITH BENCHMARK DISABILITIES is as under (as notified by Govt from time to time):

For Scheduled Castes / Scheduled Tribes / Other Backward Classes: (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Subordinate Magistrate / City Magistrate / Sub-Divisional Magistrate (not below the rank of First Class Subordinate Magistrate) / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate (iii) Revenue Officer not below the rank of Tahsildar (iv) Sub-divisional officer of the area where the candidate and or his family normally resides.

For Persons with Benchmark Disabilities: Authorised certifying authority will be the Medical Board at the District level consisting of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an Orthopaedic / Ophthalmic / ENT Surgeon or any person designated as certifying authority by appropriate government.

Candidates belonging to SC, ST, OBC, EWS, PwD categories have to submit certificates in support of it at the time of interview.

13. How to Apply:

- i. Candidates are required to apply Online through website www.bankofbaroda.in from time to time under Career section/web page → Current Opportunities No other means / mode of application will be accepted.
- ii. Candidates are required to have a valid personal email ID and Contact Number, it should be kept active till completion of this recruitment process. Bank may send call letters for Personal Interview and/or Selection Process on the registered Email ID. In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before applying.

a) Guidelines For Filling Online Application:

- i. Candidates should visit Bank's website www.bankofbaroda.in/Career.htm and register themselves online in the appropriate Online Application Format, available through the link being enabled on the Careers → Current Opportunities on the Bank's website & pay the application fee using Debit Card / Credit Card / Internet Banking / UPI etc.
- ii. Candidates need to upload their Bio-data while filling online application. Candidates are also required to upload their scanned photograph, signature and other documents related to their eligibility. Please refer to Annexure II regarding scanning of photograph & signature and upload of documents.
- iii. Candidates are advised to carefully fill in the online application themselves as no change in any of the data filled in the online application will be possible / entertained. Prior to submission of the online application, candidates are advised to verify the details in the Online application form and modify the same if required. No change is permitted after clicking on SUBMIT button. Visually impaired candidates will be responsible for getting the details filled in/carefully verifying in the online application and ensuring that the same are correct prior to submission as no change is possible after submission.
- iv. The name of the candidate should be spelt correctly in the application as it appears in the certificates / mark sheets. Any change / alteration found may disqualify the candidature.
- v. An online application which is incomplete in any respect and unsuccessful fee payment will not be considered as valid.
- vi. Candidates shall also be required to submit supporting documents such as Date of Birth Proof, Graduation / Mandatory Qualification Certificate/s, Other Certifications, Experience Letter, Document showing Break up of CTC, Latest Salary Slips, etc. at the time of submitting the online application form.
- vii. Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability / failure to log on to the website on account of heavy load on internet or website jam.
- viii. Bank of Baroda does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of Bank of Baroda.
- ix. Please note that all the particulars mentioned in the online application including Name of the Candidate, Category, Date of Birth, Post Applied for, Address, Mobile Number, Email ID, Centre of Examination, etc. will be considered as final and no change/modifications will be allowed after submission of the online application form. Candidates are hence requested to fill in the online application form with utmost care as no correspondence regarding change of details will be entertained. Bank will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.

b) Payment of Fees:

- i. Application fees and Incentive Charges (Non-refundable) of Rs. 850/- for General / EWS / OBC candidates (plus applicable GST & transaction charges) and Rs. 175/- (incentive charges only) for SC / ST / PWD/ PwD / OBC / Women candidates (plus applicable GST & transaction charges) will be applicable. Bank is not responsible if any of the candidates makes more than one payment & and no request for refund of fees shall be entertained.
- ii. Fee payment will have to be made online through payment gateway available therat.
- iii. After ensuring the correctness of the particulars of the application form, candidates are required to pay fees through the payment gateway integrated with the application. No change/edit will be allowed thereafter.
- iv. The payment can be made by using Debit Card / Credit Card / Internet Banking etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
- v. On successful completion of the transaction, e-receipt and application form with the data entered by the candidate will be generated, which should be printed and retained by the candidate.
- vi. If the online transaction is not successfully completed, please register again and make payment online.
- vii. There is also a provision to reprint the application form containing fee details at later stage.

c) General Information:

- i. The selected candidate will be required to sign an employment contract.
- ii. Candidates should satisfy themselves about their eligibility for the post applied for as on the cut-off date as mentioned above and also ensure that the particulars furnished by him/her are correct in all respects.
- iii. In case of multiple applications, only the last valid (complete) application will be retained. Multiple appearance by a candidate for a single post in interview will be summarily rejected/candidature cancelled.
- iv. Candidates serving in Govt./Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview or as and when required by the Bank, failing which their candidature may not be considered. In case of selection, candidates will be required to produce relieving letter from the employer at the time of taking up the engagement and clearance from the respective authorities, wherever applicable.
- v. In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will stand cancelled. If any of these shortcomings is / are detected even after appointment, his / her services are liable to be terminated without notice.
- vi. Decisions of bank in all matters regarding eligibility, conduct of interviews, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the bank in this regard.
- vii. Notifications, wherever required will be sent through website notification and/or email and/ SMS only to the email ID and mobile number registered in the online application form. Bank shall not be responsible if the information/ intimations do not reach candidates in case of change in the mobile number, email address, technical fault or otherwise, beyond the control of Bank. Candidates are advised to keep a close watch on the

authorized Bank's website www.bankofbaroda.in from time to time under Career section/web page → Current Opportunities for latest updates.

- vi. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and courts/tribunals/forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause / dispute.
- vii. Any canvassing or creating influence for unfair advantage shall lead to disqualification from the process.
- viii. Any request for change of date, time and venue for online examination and interview will not be entertained.
- ix. A candidate should ensure that the signatures appended by him/her in all the places viz. in his/her call letter, attendance sheet etc. and in all correspondence with the bank in future should be identical and there should be no variation of any kind.
- x. By submitting the application, the applicant provides their consent for the use of Artificial Intelligence (AI) technologies in any stage of the recruitment process. This may include, but is not limited to, automated shortlisting based on age, educational qualifications, professional experience, and other relevant criteria as determined by the Bank.

14. Announcements

All further Announcements/Addendum or Corrigendum (if any)/details pertaining to this process will only be published/ provided on authorized Bank's website www.bankofbaroda.in from time to time under Career section/web page → Current Opportunities. No separate communication/notification will be sent to the candidates who are not shortlisted/not selected in the process. All notification/communication placed on the Bank's website shall be treated as intimation to all the candidates who have applied for the said project.

Disclaimer: - Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the recruitment process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect. Clarifications/Decisions of the Bank in respect of all matters pertaining to this recruitment viz. Eligibility, Conduct of Online exam, Conduct of Interview, Other tests etc. would be final and binding on all candidates.

The Bank reserves the right to reject any application/candidature at any stage or cancel the conduct of / interview or increase /decrease the vacancies for any of the positions, as per the requirement of the Bank or to cancel the Recruitment Process entirely or for any particular post(s) at any stage without assigning any reason.

Mumbai
29.07.2025

Chief General Manager
(HRM & Marketing)



ANNEXURE I

ROLES AND RESPONSIBILITIES

Department - Digital Banking
Name of Position - Product Owner Manager / Product Manager - Digital Specialist Officer (TI)
To understand digital products/enhancement requirements articulate the business requirement document clearly ensuring adequate controls, arrange necessary internal approvals, engage with product team for the implementation post required UAT and sign-off
Derive insights from qualitative & quantitative data and use the same for product improvements and iterations
Monitor market trends and competitor products to identify opportunities for innovation
Work closely with cross-functional teams, including design, engineering, marketing, and sales
Ensure that digital products are user-friendly and meet customer expectations through user testing, feedback loops, and usability studies
Collaborate with UX/UI teams to create intuitive and seamless digital experiences
Support the team for optimal delivery and drive engagement with our customers and stakeholders
Facilitate onboarding and integration for businesses and partners
Monitor various digital platforms performance, troubleshoot issues, and ensure uptime
Optimize network operations for scalability and efficiency and Coordinate with integration teams to solve technical and operational challenges
Continuous engagement with internal and external stakeholders to understand market requirement and re-engineer product and process to meet market requirement
Department - Information Security
Name of Position - Manager - Information Security
Knowledge and experience in infrastructure services including Active Directory (AD), Email Solutions, Privileged Access Management (PAM), Proxy Solution, Firewalls and other perimeter devices
Knowledge of all aspects of infrastructure security and management technologies including end-point security solutions (i.e. Anti-virus, Extended Detection & Response (XDR), Mobile Device Management (MDM), Network Access Control (NAC), Proxy etc.) Firewalls, Data Loss Prevention (DLP), Web Application Firewall (WAF), File Integrity Monitoring, Application Whitelisting, Database Activity Monitoring (DAM), Vulnerability Management and Penetration Testing (VAPT) and Security Information & Event Management (SIEM) Solution.
Security requirements analysis and implementation for application threat modelling, application security test planning and co-ordination
Technical knowledge on Cyber Security Operations Centre (CSOC) and security monitoring tools
Perform Threat Intelligence activities on a regular basis
Monitor and Manage Threat Intelligence Platform, consume & manage threat feeds, alerting & work cyber threats and Indicators on Compromise (IOC)
Defining & Reviewing the Rules, Policies, Reports and Dashboards as per audit compliance requirement / operational requirements
Assess the vulnerability of internal assets / devices by conducting vulnerability assessment & penetration testing at defined frequency / ad hoc basis and Security configuration reviews
Initiate mock-drill to identify gaps in overall security posture of solutions deployed in CSOC and subsequently closure of the identified gaps
Align / maintain all configured rules / policies of all solutions deployed in CSOC with MITRE attack framework
Conduct the Cyber Crisis Management Plan (CCMP) meetings to impart awareness on cyber risks
Ability to perform security assessment of Web Application Firewall (WAF) to identify OWASP Top 10 related vulnerabilities
Conduct forensic analysis using forensic and log analyzing tools
Customize / create dashboard and automation of Root Cause Analysis (RCA) for security incident
Asset Discovery and maintenance of integrated asset inventory
Name of Position - Senior Manager - Information Security
Knowledge and experience in infrastructure services including Active Directory (AD), Email Solutions, Privileged Access Management (PAM), Proxy Solution, Firewalls and other perimeter devices
Knowledge of all aspects of infrastructure security and management technologies including end-point security solutions (i.e. Anti-virus, Extended Detection & Response (XDR), Mobile Device Management (MDM), Network Access Control (NAC), Proxy etc.) Firewalls, Data Loss Prevention (DLP), Web Application Firewall (WAF), File Integrity Monitoring, Application Whitelisting, Database Activity Monitoring (DAM), Vulnerability Management and Penetration Testing (VAPT) and Security Information & Event Management (SIEM) Solution.
Security requirements analysis and implementation for application threat modelling, application security test planning and co-ordination
Technical knowledge on Cyber Security Operations Centre (CSOC) and security monitoring tools
Perform Threat Intelligence activities on a regular basis
Monitor and Manage Threat Intelligence Platform, consume & manage threat feeds, alerting & work cyber threats and Indicators on Compromise (IOC)
Defining & Reviewing the Rules, Policies, Reports and Dashboards as per audit compliance requirement / operational requirements
Assess the vulnerability of internal assets / devices by conducting vulnerability assessment & penetration testing at defined frequency / ad hoc basis and Security configuration reviews

Initiate mock-drill to identify gaps in overall security posture of solutions deployed in CSOC and subsequently closure of the identified gaps.

Align / maintain all configured rules / policies of all solutions deployed in CSOC with MITRE attack framework.

Conduct the Cyber Crisis Management Plan (CCMP) meetings to impart awareness on cyber risks.

Ability to perform security assessment of Web Application Firewall (WAF) to identify OWASP Top 10 related vulnerabilities.

Conduct forensic analysis using forensic and log-analyzing tools.

Customize / create dashboard and submission of Root Cause Analysis (RCA) for security incident.

Asset Discovery and maintenance of integrated asset inventory.

Perform architecture review for deployed solutions and propose / execute required changes as per bank's requirement.

Monitoring security posture of cloud deployments and advise measures to improve them.

Experience in Threat Hunting and APT Security

Name of Position - Chief Manager - Information Security

Lead and manage the Cyber Security Operations Center (CSOC) operations including real-time threat detection, incident triage, and response coordination.

Diverses deployment and optimization of Security Information and Event Management (SIEM) solutions.

Coordinate implementation and management of Extended Detection and Response (XDR) platforms for unified visibility and threat correlation across endpoints, networks, and cloud.

Ensure effective operation and tuning of Web Application Firewall (WAF) and network firewalls to protect critical banking applications and infrastructure.

Plan and coordinate periodic internal and third-party VAPT of IT infrastructure, applications, and mobile platforms.

Validate VAPT findings, prioritize remediation efforts, and track closure of vulnerabilities.

Maintain a risk register for identified security gaps and align with risk mitigation strategy.

Develop, implement, and maintain the Information Security Management System (ISMS) aligned with ISO 27001, RBI guidelines, and other applicable frameworks.

Support audits and regulatory inspections by RBI, CERT-IN, and other bodies; ensure timely closure of audit observations.

Maintain security policies, standards, and procedures; drive policy awareness and compliance across departments.

Coordinate security assessments of new and existing applications, APIs, and core banking systems.

Support cloud security governance and assist in securing cloud-hosted applications per established frameworks (e.g., NIST, CIS).

Drive cybersecurity awareness programs for employees, contractors, and third parties.

Conduct phishing simulations and ensure measurable improvement in cyber hygiene metrics.

Lead a team of security analysts, engineers, and consultants.

Act as liaison between IT, audit, compliance, legal, and business teams to ensure secure business operations.

Engage with vendors, solution providers, and CERT-IN for coordination of cyber resilience initiatives.

Strong understanding of RBI and CERT-IN cybersecurity guidelines.

Proficient in incident response, root cause analysis, and stakeholder communication during crises.

Department - Information Technology

Name of Position - Manager - Storage Administrator and Backup

Monitor and remediate NAS & SAN device/application (Access, Performance, events) alert to identify potential incident.

Provide storage provisioning for HSI, CAS, SAN systems.

Provide level three DAS, SAN, NAS configuration and administering support and expertise as it relates to the storage environment as needed.

Implement, maintain, monitor performance tuning and upgrade network attached storage (NAS) environment.

Storage Array / NAS performance tuning.

Requires expertise with the design, configuration, and administration tuning optimization and trouble shooting for NFS/CIFS protocol on x86 app and EMC, Lefon storage array.

Understand and trouble shoot the SMB, NFS, and CIFS shares network protocols.

Play a key role in business continuity planning and DR strategy; ensuring our design are considered by using NetApp SnapMirror and snapshots plus Lefon SyncIQ and Snapshots Technology.

Perform change management and incident management for enterprise storage system.

Develop an understanding of project engagement process.

Stay updated on emerging backup technologies and trends, evaluating their potential benefits for the bank.

Deep understanding of storage protocol such as NFS, CIFS, FC, etc backup and recovery.

Regularly test backup and recovery procedures to ensure reliability and compliance with regulations.

Experienced in managing storage system from Vendors such as EMC, NetApp, HPE etc.

Basic understanding in network Technologies.

Good knowledge of and experience in server operating system administration.

Having knowledge of installation, deployment, maintain, monitor, troubleshoot and support of storage system.

Name of Position - Senior Manager - Storage Administrator and Backup

Monitor and remediate NAS & SAN device / application (Access, Performance, events) alert to identify / potential incident.

Provide storage provisioning for NAS, CAS, SAN systems.

Provide level three DAS, SAN, NAS configuration and administering support and queries as it relates to the storage environment as needed.

Implement, maintain, monitor performance tuning and upgrade network attached storage (NAS) environment.

Storage Array / NAS performance tuning.

Design and implement a comprehensive backup strategy that meets the bank's operational needs and regulatory requirements.

Develop and maintain disaster recovery plans that detail the steps for data restoration in case of a failure or data loss.

Prepare for audits by maintaining thorough documentation of backup processes and procedures.

To Generate reports on backup status, successes, failures, and trends for management review.

Requires expertise with the design, configuration, and administration tuning optimisation and trouble shooting for NFS/CIFS protocol on net app and EMC, Lilon storage array.

Understand and trouble shoot the EMC, NPE and CPE shares network protocols.

Play a key role in business continuity planning and DR strategy, ensuring our design are considered by using NetApp SnapMirror and snapshot plus Lilon SyncIQ and SnapshotIQ Technology.

Perform storage management and incident management for enterprise storage system.

Develop an understanding of project engagement process.

Able to communicate and monitor the team.

Deep understanding of storage protocol such as NFS, CIFS, FC, iSCSI, Fibre Channel, NFS, SMB etc. backup and recovery.

Experienced in managing storage system from Vendors such as EMC, NetApp, HPE etc.

Basic understanding in network Technologies.

Good knowledge of and experience in server operating system administration.

Having knowledge of installation, deployment, maintain, monitor, troubleshoot and support of storage system.

In-depth knowledge of various storage solutions (SAN, NAS, DAS).

Proficiency with virtualisation technologies (e.g. VMware, Hyper-V) and their impact on storage.

Understanding of networking concepts related to storage (e.g. VLANs, subnets).

Ability to generate and analyse reports on storage utilization and performance.

Ensure that backup processes comply with banking regulations (e.g. RBI DSS, GDPR) and internal policies.

Having knowledge to security parameters for storage and backup management.

Understanding of virtualisation of storage modules.

Department - Security

Name of Position - Fire Safety Officer

To work under the direct supervision & direction of the Head Security Officer and to report to the Central Security Department at BCI on all technical matters.

To submit all periodical reports and returns related to the fire safety environment and submit all the reporting of fire incidents, reviews, and associated information to the Central Security Department through.

To oversee enforcement of all instructions, directions and regulations in respect of fire safety arrangements issued by the bank.

To inspect various premises of the Bank under his jurisdiction as per periodicity fixed by the Bank.

To carryout Fire audits of Branches, Offices, Currency Chests & high-rise buildings etc., as per Bank's policy.

Improving the Fire Prevention and protection system and Fire Safety norms at Branches / offices & also to strengthen fire safety arrangements of the Bank.

Organize periodic Fire and Evacuation drills, lectures etc. for developing fire safety consciousness amongst employees.

Ensure reduction in the number of fire related incidents due to safety lapses.

To oversee enforcement of all instructions, directions and regulations in respect of fire safety arrangements issued by the bank.

Liaison with Govt. Agencies including Fire Service / Municipal Corporations / Civil Authorities etc.

Any other work assigned from time to time.

ANNEXURE-II

GUIDELINES FOR UPLOADING THE PHOTOGRAPH, SIGNATURE & OTHER DOCUMENTS

The following documents are required to be uploaded by the candidate:

- Resume (PDF)
- DOB Proof: 10th marksheet/ certificate (PDF)
- Educational Certificates: Relevant Mark-Sheets/ Certificate (PDF) (All Educational Certificates should be scanned in a single PDF file)
- Work experience certificates (PDF) (if applicable) (PDF)
- Certifi/ Category Certificates (PDF) (if applicable) (PDF)
- PWD certificate, if applicable (PDF)
- Pay slip, if applicable (PDF)

Before applying online, a candidate will be required to have scanned (digital) image of the above documents as per the specifications given below:-

- All Documents must be in PDF format.
- Page size of the document to be A4.
- Size of the file should not be exceeding 500 KB.
- In case of Document being scanned, please ensure it is saved as PDF and size not more than 500 KB as PDF. If the size of the file is more than 500KB, then adjust the setting of the scanner such as the DPI resolution, no. of colors etc., during the process of scanning. Please ensure that Documents uploaded are clear and readable.

GUIDELINES FOR SCANNING THE PHOTOGRAPH (A SCANS SONY) & SIGNATURE

Before applying online, a candidate will be required to have a scanned (digital) image of his/ her photograph and signature as per the specifications given below:-

(i) Photograph Image:-

- Photograph must be a recent passport style colour picture.
- Make sure that the picture is in colour, taken against a light coloured, preferably white background.
- Look straight at the camera with a relaxed face.
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows.
- If you have to use flash, ensure there's no 'red-eye'.
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable, religious headwear is allowed but it must not cover your face.
- Dimensions 350 x 250 pixels (preferred)
- Size of the file should be between 10kb – 50kb.
- Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc during the process of scanning.

(ii) Signature Imaging:-

- The applicant has to sign on white paper with Black Ink Pen.
- The signature must be signed only by the applicant and not by any other person.
- The signature will be used to put on the Call letter and wherever necessary.
- If the applicant's signature on the answer script at the time of the examination does not match the signature on the Call letter, the applicant will be disqualified.
- Dimensions 140 x 60 pixels (preferred)
- Size of the file should be between 10kb – 20kb.
- Ensure that the size of the scanned image is not more than 20kb.
- Signature in CAPITAL LETTERS shall NOT be accepted.

(iii) Guidelines for scanning of photograph, signature & documents:-

1. Set the scanner resolution to a minimum of 300 dpi (dots per inch)
2. Set the colour to True Colour
3. Crop the image in the scanner to the edge of the photograph/ signature, then use the upload editor to crop the image to the final size (as specified above)
4. The image file should be JPG or JPEG format. An example file name is: image01.jpg or image01.jpeg. Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
5. Image dimensions can be checked by listing the folder/ files or moving the mouse over the file image icon.
6. Candidates using MS/Windows/ MSOffice can easily obtain photo and signature in jpeg format not exceeding 50kb and 20kb respectively by using MSPaint or MSOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu and size can be reduced below 30kb (photograph) & 20kb (signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in other photo editor also.
7. If the file size and format are not as prescribed, an error message will be displayed.
8. While filling in the Online Application Form, the candidate will be provided with a link to upload his photograph and signature.

PROCEDURE FOR UPLOADING THE PHOTOGRAPH, SIGNATURE & DOCUMENTS:-

- (i) There will be separate links for uploading Photograph, Signature & Documents.
- (ii) Click on the respective link 'Upload'.
- (iii) Browse and select the location where the scanned photograph, signature or document files has been saved.

- (vi) Select the file by clicking on it & click the 'Upload' button.
- (v) Click Preview to confirm the document is uploaded and accessible properly before submitting the application. If the file size and format are not as prescribed, an error message will be displayed.
- (vi) Once uploaded / submitted, the Documents uploaded cannot be edited / changed.
- (vii) After uploading the photograph/ signature in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature, prior to submitting the form. If the face in the photograph or signature is unclear the candidate's application may be rejected.

Your Online Application will not be registered unless you upload your photograph, signature & documents as specified.

Note:-

- 1. In case the face in the photograph or signature or documents is unclear, the candidate's application may be rejected.
- 2. After registering online, candidates are advised to take a printout of their system generated online application form.
- 3. In case, the photograph or signature or documents is / are not prominently visible, the candidate may edit his/ her application and re-load his/ her photograph/ signature or documents, prior to submitting the form.



ANNEXURES III- FORMS

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBES IN SUPPORT OF HIS/HER CLAIM

I/This is to certify that Sri / Smt / Kmr and / daughter
of _____ of village / town _____ in
District / Division _____ of the State / Union Territory _____ belongs to the
Caste/Tribe _____ which is recognised as a Scheduled Caste/ Scheduled Tribe under :

- * The Constitution (Scheduled Castes) Order, 1950;
- * The Constitution (Scheduled Tribes) Order, 1950;
- * The Constitution (Scheduled Castes) (Union Territories) Order, 1954;
- * The Constitution (Scheduled Tribes) (Union Territories) Order, 1954;

(as amended by the Scheduled Castes and Scheduled Tribes (Amendment) Order, 1956; the Bombay Reorganisation Act, 1960; the Punjab Reorganisation Act, 1966; the State of Madhya Pradesh Act, 1970; the North-Eastern Areas (Reorganisation) Act, 1971; the Commission (Scheduled Castes and Scheduled Tribes) Order (Amendment) Act, 1976; The State of Mizoram Act, 1986; the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.)

- * The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1950;
- * The Constitution (Andaman and Nicobar Islands) Scheduling Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976;
- * The Constitution (India and Naga Hills) Scheduled Castes Order, 1962;
- * The Constitution (India and Naga Hills) Scheduled Tribes Order, 1962;
- * The Constitution (Pondicherry) Scheduled Castes Order, 1964;
- * The Constitution (Himachal Pradesh) Scheduled Tribes Order, 1967;
- * The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1988;
- * The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1988;
- * The Constitution (Nagaland) Scheduled Tribes Order, 1970;
- * The Constitution (Sikkim) Scheduled Castes Order, 1978;
- * The Constitution (Sikkim) Scheduled Tribes Order, 1978;
- * The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;
- * The Constitution (Scheduled Castes) Order (Amendment) Act, 1988;
- * The Constitution (ST) Order (Amendment) Ordinance, 1991;
- * The Constitution (ST) Order (Second Amendment) Act, 1991;
- * The Constitution (ST) Order (Amendment) Ordinance, 1996;
- * The Scheduled Castes and Scheduled Tribes Order (Amendment) Act 2002;
- * The Constitution (Scheduled Castes) Order (Amendment) Act, 2002;
- * The Constitution (Scheduled Castes and Scheduled Tribes) Order (Amendment) Act, 2002;
- * The Constitution (Scheduled Castes) Order (Second Amendment) Act, 2003;

(2)

* 2. Applicable in the case of Scheduled Castes / Scheduled Tribes persons, who have migrated from one State / Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes^a Certificate issued to Shri / Smt / Karmar^b _____ Father / Mother^a of / Sri / Smt / Karmar^b _____ of _____ village / town _____ in District/Division^a _____ of the State/Union Territory^a _____ who belong to the _____ Caste / Tribe^a which is recognized as a Scheduled Caste/scheduled Tribe^a in the State/Union Territory^a issued by the _____ (Name of the authority) vide their order No. _____ dated _____.

A Shri/Smt/Karmar^b _____ and/or^a his/her^a family ordinarily residents in village/town^a _____ of _____ District / Division^a of the State / Union Territory^a of _____.

Signature _____

Designation _____

Place:

(With seal of Office)

Date :

State/Union Territory

Note : The word "Ordinarily residents" used here will have the same meaning as in Section 21 of the Representation of the Peoples Act, 1950.

^a Please delete the words which are not applicable.

^b Delete the paragraph which is not applicable.

List of authorities empowered to issue Caste / Tribe Certificates

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector/ Chief Specially Magistrate / Sub-Divisional Magistrate / Extra-Ass. Commissioner / Taluka Magistrate / Executive Magistrate.
2. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate / presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officers of the area where the candidate and / or his family normally resides.

Note : The Certificate is subject to amendment/modification of Scheduled Castes and Scheduled Tribes lists from time to time.

**FORM OF CERTIFICATE TO BE PRODUCED BY
OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT
TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Sri / Smt. / Kurnari _____ (son/daughter) of _____ of village/Town _____ District/Division _____ in the State/ Union Territory _____ belongs to the _____ community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____, Sri/Smt./Kurnari _____ and/or his/her family ordinarily residing in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons (creamy layer) mentioned in column 2 of the Schedule to the Government of India, Department of Personnel & Training OM No. SO(2)22/03-Exd(JCT), dated 8.8.1993 :-

Signed : _____ District Magistrate

Deputy Commissioner etc.

Not

* - The authority issuing the certificate may have to mention the details of Disarming of Government of India, to which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

Note:- The term "Ordinarily" used here, will have the same meaning as in Section 264 of the Representation of the People Act, 1950.

The Prescribed proforma shall be subject to amendment from time to time as per Government of India Guidelines.

FORM-I

Disability Certificate

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)
(Prescribed proforma subject to amendment from time to time)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent TP size
Attested
Photograph
(Showing face
only) of the
person with
disability

Certificate No. :

Date :

This is to certify that I have carefully examined

Shri/Smt./Kum. _____ son/daughter of Shri

_____ Date of Birth (DD / MM / YY) _____

Age _____ years, male/female Registration No. _____ permanent resident of House

No. _____ Ward/Village/Street _____ Post Office

_____ District _____ State _____ whose photograph is affixed above,

and am satisfied that :

(A) There is a case of :

- Acquired disability
- Blindness

(Please tick as applicable)

(B) The diagnosis in this case is _____

(C) He/She has _____ % (or) Degree _____ percent (in words) permanent physical
impairment/lossness in relation to his/her _____ (part of body) as per guidelines (to be specified)

(D) The applicant has submitted the following document(s) as proof of residence :

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorized Signatory of notified Medical Authority)

Signature/Thumb
impression of the
person in whose
favor disability
certificate is
issued.

FORM - II

Disability Certificate

(In case of multiple disabilities)

(Prescribed proforma subject to amendment from time to time)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent (P) size
Attached
Photograph
(Showing face
only) of the
person with
disability

Certificate No. :

Date :

This is to certify that we have carefully examined

Mr./Smt./Kum. _____, son/daughter of Sh.

Date of Birth (DD / MM / YY) _____

Age _____ years, male/female _____ Registration No. _____ permanent resident

House No. _____ Ward/Village/Street _____ Po _____

Office _____ District _____ State _____, whose photograph is affixed

above, and are satisfied that :

(A) He/she is a Case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below, and shown against the relevant disability in 4 table below :

Sr. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/disability (in %)
1	Locomotor disability	☐		
2	Low vision	☐		
3	Blindness	Both Eyes		
4	Hearing Impairment	☐		
5	Mental retardation	☐		
6	Mental illness	☐		

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (to be specified), is as follows

In figures :- _____ percent

In words :- _____ percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary,

Or

(iii) Is recommended / after _____ years _____ months, and therefore this certificate shall be valid till (DD / MM / YY) _____

(ii) - e.g. Left/Right/both arms/legs

(ii) - e.g. Single eye / both eyes

(ii) - e.g. Left / Right / both eyes

4. The applicant has submitted the following documents as proof of residence :-

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and Seal of the Medical Authority

Name and seal of Member	Name and seal of Member	Name and seal of Chairperson

Signature/Thumb
impression of the
person in whose
favour disability
certificate is issued.

FORM - III
Disability Certificate

(In cases other than those mentioned in Form I and II)

(Prescribed procedure subject to amendment from time to time)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent (P) size
Medical
Photograph
(Shooting Day
only) of the
person with
disability

Certificate No.:

Date:

This is to certify that I have carefully examined

Shri/Mr./Kum. _____ son/daughter of Shri

Date of Birth (DD / MM / YY) _____

Age _____ years, residing at _____ Registration No. _____ permanent resident of

House No. _____ Ward/Village/Street _____ Post

Office _____ District _____ State _____ whose photograph is affixed

above, and am satisfied that he/she is a case of _____ disability. Further extent of percentage

physical impairment/disability has been evaluated as per guidelines (to be specified) and is shown against the relevant disability in the table below:

Sr. No.	Disability	Affected Part of Body	Diagnosis	Permanent (physical impairment/mental disability) (in %)
1.	Locomotor disability	a)		
2.	Low vision	b)		
3.	Blindness	Both Eyes		
4.	Hearing Impairment	c)		
5.	Mental retardation	A.		
6.	Mental illness	A.		

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

A. Measurement of disability is:

(i) not necessary.

(ii)

(iii) is recommended / after _____ years _____ months, and therefore this certificate shall be valid till (DD / MM / YY) _____

© : e.g. Left/Right/Both arms/legs

* - e.g. Single eye / both eyes

† - e.g. Left / Right / both eyes

4. The applicant has submitted the following documents as proof of residence :-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorized Signatory of notified Medical Authority)
(Name and seal)

Counter-signed

(Counter-signature and seal of the
CWO/Medical Superintendent/Head of
Government Hospital, in case the
certificate is issued by a medical
authority who is not a government
servant (with seal))

Signature/Thumb
impression of the
person in whose
favor disability
certificate is issued.

FORM OF CERTIFICATE TO BE PRODUCED BY CANDIDATE APPLYING UNDER ECONOMINCALLY WEAKER SECTION

Government of _____
(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village, Street _____, Post Office _____ District in the State / Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with Seal of Office _____
Name _____
Designation _____

Recent Passport size
attested photograph
of the applicant

*Note 1: Income covered from all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose include the person, who seeks the benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property hold test to determine the EWS status